## LOWER MINNESOTA RIVER WATERSHED DISTRICT

ANNUAL FINANCIAL REPORT

December 31, 2014

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# INTRODUCTORY SECTION

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Board of Managers:	Term Expires
Doard of Managers.	
Leonard Kremer, President	March 2015
Yvonne Shirk, Vice-President	March 2015
Manager - Vacant	
Manager - Vacant	
Kent Francis, Treasurer and Secretary	March 2017
Attorney - Bruce D. Malkerson	

Administrator - Linda Loomis

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# FINANCIAL SECTION

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Managers of the Lower Minnesota River Watershed District Chaska, Minnesota

We have audited the accompanying financial statements of the governmental activities and each major fund of Lower Minnesota River Watershed District, as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise Lower Minnesota River Watershed District's basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Lower Minnesota River Watershed District, as of December 31, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited Lower Minnesota River Watershed District's 2013 financial statements, and we expressed an unmodified audit opinion on the respective financial statements of the governmental activities and each major fund in our report dated April 25, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2013 is consistent, in all material respects, with the audited financial statements from which it has been derived.

## **Other Matters**

## Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 32 and 33, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Lower Minnesota River Watershed District's basic financial statements. The introductory section, individual fund financial statements, supplementary financial information, and other information are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial statements and supplementary financial information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements and supplementary financial information are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and other information section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Redpath and loonpary, Hd.

REDPATH AND COMPANY, LTD. St. Paul, Minnesota

May 20, 2015

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# **BASIC FINANCIAL STATEMENTS**

#### LOWER MINNESOTA RIVER WATERSHED DISTRICT

STATEMENT OF NET POSITION December 31, 2014 With Comparative Amounts For December 31, 2013

	Primary Government Governmental Activities	
	2014	2013
Assets:		
Cash and investments	\$944,543	\$707,518
Property taxes receivable:		
Delinquent	26,726	10,279
Due from county	8,800	5,717
Accounts receivable	54,249	-
Due from other governments	1,000	-
Prepaid items	6,511	6,650
Capital assets - nondepreciable	256,167	256,167
Total assets	1,297,996	986,331
Liabilities:		
Accounts payable	52,421	13,172
Due to other governments	21,446	36,727
Compensated absences:		
Due within one year	15,802	38,965
Unearned revenue	109,388	114,360
Total liabilities	199,057	203,224
Net position:		
Net investment in capital assets	256,167	256,167
Unrestricted	842,772	526,940
Total net position	\$1,098,939	\$783,107

#### LOWER MINNESOTA RIVER WATERSHED DISTRICT

STATEMENT OF ACTIVITIES

For The Year Ended December 31, 2014 With Comparative Totals For The Year Ended December 31, 2013

		F	Program Revenue	es	Net (Expense) Changes in N	
			Operating	Capital	Primary Go	
		Charges For	Grants and	Grants and	Tota	als
Functions/Programs	Expenses	Services	Contributions	Contributions	2014	2013
Primary government:						
Governmental activities:						
General government	\$233,340	\$ -	\$ -	\$ -	(\$233,340)	(\$266,647)
Projects	152,025	54,249	10,472	-	(87,304)	(85,390)
Total governmental activities	\$385,365	\$54,249	\$10,472	\$0	(320,644)	(352,037)
General revenues:						
Property taxes					630,557	521,466
Unrestricted investment earnings					5,135	770
Miscellaneous					784	1,818
Total general revenues					636,476	524,054
Change in net position					315,832	172,017
Net position - January 1					783,107	611,090
Net position - December 31					\$1,098,939	\$783,107

		Capital Project Fund Nine Foot		
	General Fund	Channel Fund	Total Governme	
Assots		-	2014	2013
Assets Cash and investments	\$1,193,771	\$ -	\$1,193,771	\$934,649
Taxes receivable:	ψ1,175,771	φ -	φ1,175,771	\$754,047
Delinquent	26,726	-	26,726	10,279
Due from county	8,800	-	8,800	5,717
Accounts receivable	-	54,249	54,249	-
Due from other governments	1,000	-	1,000	-
Prepaid items	6,511		6,511	6,650
Total assets	\$1,236,808	\$54,249	\$1,291,057	\$957,295
Liabilities, Deferred Inflows of Resources and Fund Ba	lance			
Liabilities:				
Cash overdraft	\$ -	\$249,228	\$249,228	\$227,131
Accounts payable	47,213	5,208	52,421	13,172
Due to other governments	21,446	-	21,446	36,727
Unearned revenue	109,388	-	109,388	114,360
Compensated absences:				
Due within one year	15,802	-	15,802	38,965
Total liabilities	193,849	254,436	448,285	430,355
Deferred inflows of resources:				
Unavailable revenue	26,726	52,502	79,228	10,279
Total inflows of resources	26,726	52,502	79,228	10,279
Fund balance:				
Nonspendable	6,511	-	6,511	6,650
Assigned	253,571	-	253,571	-
Unassigned	756,151	(252,689)	503,462	510,011
Total fund balance	1,016,233	(252,689)	763,544	516,661
Total liabilities, deferred inflows of				
resources and fund balance	\$1,236,808	\$54,249	\$1,291,057	\$957,295
Fund balance reported above			\$763,544	\$516,661
Amounts reported for governmental activities in the Statemer because:				
Other long-term assets are not available to pay for current p therefore, are reported as unavailable in the funds.	-	nd,	79,228	10,279
Capital assets used in governmental activities are not finance therefore, are not reported in the funds.	tial resources and,	_	256,167	256,167
Net position of governmental activities		-	\$1 008 030	\$783,107
ree position of governmental activities		=	\$1,098,939	φ/05,107

#### LOWER MINNESOTA RIVER WATERSHED DISTRICT STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS For The Year Ended December 31, 2014 With Comparative Totals For The Year Ended December 31, 2013

	General Fund	Capital Project Fund Nine Foot Channel Fund	Total Governme	ntal Funds
			2014	2013
Revenues:				
Property taxes - current and delinquent	\$568,166	\$45,944	\$614,110	\$518,922
Intergovernmental:				
Grants	10,472	-	10,472	540
Investment income	5,135	-	5,135	770
Dredge site income	-	1,747	1,747	-
Miscellaneous	784	-	784	1,818
Total revenues	584,557	47,691	632,248	522,050
Expenditures:				
Engineering services	7,674	1,248	8,922	1,754
Salaries, payroll taxes and personnel expenses	17,481	419	17,900	160,839
Professional services	99,038	56,871	155,909	43,527
Insurance	8,151	2,038	10,189	10,279
Mileage and travel expenses	2,350	587	2,937	3,646
Office expense	21,287	5,178	26,465	29,699
Managers meeting expenses	4,110	1,258	5,368	5,096
509 planning/projects	60,461	-	60,461	67,790
Newsletter	-	-	-	2,100
Cooperative projects	91,564	-	91,564	18,140
Lobbying for funding	=	5,650	5,650	15,730
Total expenditures	312,116	73,249	385,365	358,600
Revenues over (under) expenditures	272,441	(25,558)	246,883	163,450
Fund balance (deficit) - January 1	743,792	(227,131)	516,661	353,211
Fund balance (deficit) - December 31	\$1,016,233	(\$252,689)	\$763,544	\$516,661

#### LOWER MINNESOTA RIVER WATERSHED DISTRICT RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS For The Year Ended December 31, 2014 With Comparative Amounts For The Year Ended December 31, 2013

Amounts reported for governmental activities in the Statement of Activities (Statement 2) are different because:	2014	2013
Net changes in fund balance - total governmental funds (Statement 4)	\$246,883	\$163,450
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:		
Compensated absences	-	6,023
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	68,949	2,544
Change in net position of governmental activities (Statement 2)	\$315,832	\$172,017

#### Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Lower Minnesota River Watershed District (the District) conform to generally accepted accounting principles applicable to governmental units. The following is a summary of significant accounting policies:

#### A. REPORTING ENTITY

The District was established in 1960 under the Minnesota Watershed Act as amended by the Minnesota Water Resources Board. The District covers areas within the following four counties: Carver, Dakota, Hennepin and Scott. The District is operated by a five-member Board of Managers appointed by the respective County boards for staggered three year terms. In accordance with Governmental Accounting Standards Board (GASB) pronouncements and generally accepted accounting principles, the financial statements of the reporting entity should include the primary government and its component units. The District does not have any component units.

#### **B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. The District does not have any business-type activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or business-type activity and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or business type activity. Taxes and other items not included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

# C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### **LOWER MINNESOTA RIVER WATERSHED DISTRICT** NOTES TO FINANCIAL STATEMENTS December 31, 2014

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers all revenues, except reimbursement grants, to be available if they are collected within 60 days of the end of the current fiscal period. Reimbursement grants are considered available if they are collected within one year of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property taxes, intergovernmental revenues and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

<u>General Fund</u> - is the general operating fund of the District. It is used to account for all financial resources of the District not directly relating to the Nine Foot Channel Fund. Pursuant to Minnesota Statutes 103D, the District may levy up to \$250,000 for General Fund operations.

<u>Nine Foot Channel Fund (Capital Project Fund)</u> - is used to account for financial resources to be used for the maintenance of a nine foot channel depth. A designated distance of the Minnesota River within the District's boundaries has been established.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are transactions that would be treated as revenues, expenditures or expenses if they involved external organizations, such as buying goods and services or payments in lieu of taxes, are similarly treated when they involve other funds of the District. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for an allowable use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. BUDGETARY DATA

The Board of Managers adopts an annual budget for the General Fund of the District. During the budget year, supplemental appropriations and deletions are or may be authorized by the Board. The modified accrual basis of accounting is used by the District for budgeting data. All appropriations end with the fiscal year for which they were made.

The District monitors budget performances on the fund basis. All amounts over budget have been approved by the Board through the disbursement approval process.

The District prepares revenue and expenditure budgets for the District's General Fund. Encumbrance accounting, under which purchase orders, contracts and other commitments of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the District.

#### E. CASH AND INVESTMENTS

Cash and investment balances from all funds are pooled and invested to the extent available in authorized investments. Investment income is allocated to individual funds on the basis of the fund's equity in the cash and investment pool.

In accordance with the provisions of GASB Statement No. 31, the District reports investments at fair value, based upon quoted market prices, in the financial statements. Also in accordance with the provisions of GASB No. 31, the District has reported all investment income, including changes in fair value of investments, as revenue in the operating statements.

#### F. INVENTORIES

The original cost of materials and supplies has been recorded as expenditures at the time of purchase. The District does not maintain material amounts of inventories of goods and supplies.

#### G. PROPERTY TAX REVENUE RECOGNITION

The Board of Managers annually adopts a tax levy and certifies it to the County in October (levy/assessment date) of each year for collection in the following year. The County is responsible for billing and collecting all property taxes for itself, the City, the local School District and other taxing authorities. Such taxes become a lien on January 1 and are recorded as receivables by the District at that date. Real property taxes are payable (by property owners) on May 15 and October 15 of each calendar year. Personal property taxes are payable by taxpayers on February 28 and June 30 of each year. These taxes are collected by the County and remitted to the District on or before July 7 and December 2 of the same year. Delinquent collections for November and December are received the following January. The District has no ability to enforce payment of property taxes by property owners. The County possesses this authority.

#### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The District recognizes property tax revenue in the period for which the taxes were levied. Uncollectible property taxes are not material and have not been reported.

#### **LOWER MINNESOTA RIVER WATERSHED DISTRICT** NOTES TO FINANCIAL STATEMENTS December 31, 2014

#### **GOVERNMENTAL FUND FINANCIAL STATEMENTS**

The District recognizes property tax revenue when it becomes both measurable and available to finance expenditures of the current period. In practice, current and delinquent taxes and State credits received by the District in July, December and January are recognized as revenue for the current year. Taxes collected by the County by December 31 (remitted to the District the following January) and taxes and credits not received at year end are classified as delinquent and due from County taxes receivable. The portion of delinquent taxes not collected by the District in January is fully offset by deferred inflows of resources because they are not available to finance current expenditures.

#### H. CAPITAL ASSETS

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., storm sewers, manholes, control structures, and similar items), and intangible assets such as easements and computer software, are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

GASB Statement No. 34 required the District to report and depreciate new infrastructure assets effective with the beginning of the 2004 calendar year. Infrastructure assets include lake improvements, dams and drainage systems. Neither their historical cost nor related depreciation had historically been reported in the financial statements. For governmental entities with total annual revenues of less than \$10 million for the fiscal year ended December 31, 1999 the retroactive reporting of infrastructure is not required under the provisions of GASB Statement No. 34. The District elected to implement the general provisions of GASB Statement No. 34 in 2004 and elected not to report infrastructure assets acquired in years prior to 2003. Land is the only capital asset and is not being depreciated.

The District implemented GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets* effective January 1, 2010 which required the District to capitalize and amortize intangible assets. For governmental entities with total annual revenues of less than \$10 million for the fiscal year ended December 31, 1999, the retroactive reporting of intangible assets is not required under the provision of GASB Statement No. 51. The District did not acquire any intangible assets since implementing GASB No. 51.

#### I. FUND BALANCE CLASSIFICATIONS

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Nonspendable - consists of amounts that are not in spendable form, such as prepaid items.

*Restricted* - consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

*Committed* - consists of internally imposed constraints. These constraints are established by Resolution of the Board.

*Assigned* - consists of internally imposed constraints. These constraints reflect the specific purpose for which it is the Board's intended use. These constraints are established by the District's Board.

*Unassigned* - is the residual classification for the general fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the Board's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the Board's policy to use resources in the following order; 1) committed 2) assigned and 3) unassigned.

#### J. INTERFUND TRANSACTIONS

Interfund services provided and used are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions are reported as transfers.

#### K. USE OF ESTIMATES

The preparation of financial statements in accordance with generally accepted accounting principles (GAAP) requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

#### L. COMPENSATED ABSENCES

It is the District's policy to permit employees to accumulate earned but unused vacation pay benefits. All vacation pay benefits that are vested as severance pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements. In accordance with the provisions of GASB Statement No. 16, *Accounting for Compensated Absences*, no liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

#### M. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid items are reported using the consumption method and recorded as expenditures/expenses at the time of consumption.

#### N. COMPARATIVE TOTALS

The basic financial statements, required supplementary information, and individual fund financial statements and supplementary financial information include certain prior year summarized comparative information in total but not at the level of detail required for a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended December 31, 2013, from which the summarized information was derived.

#### **O. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and will *not* be recognized as an outflow of resources (expense/expenditure) until then. The District has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and will *not* be recognized as an inflow of resources (revenue) until that time. The District has one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental fund balance sheet. The governmental funds report unavailable revenues from property taxes and from the sale of dredging materials.

#### P. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The governmental fund statement of revenue, expenditures and changes in fund balance includes a reconciliation between *net changes in fund balance – total governmental funds and changes in net position of governmental activities* as reported in the government-wide statement of activities. One element of that reconciliation states that "revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds". The details of this \$68,949 difference are as follows:

Unavailable revenue - general property taxes:	
At December 31, 2013	(\$10,279)
At December 31, 2014	26,726
Unavailable revenue - dredging material:	
At December 31, 2013	-
At December 31, 2014	52,502
Net adjustments to increase net changes in fund	
balance - total governmental funds to arrive at	
changes in net position of governmental activities	\$68,949

#### Note 2 DEPOSITS AND INVESTMENTS

#### A. DEPOSITS

In accordance with Minnesota Statutes, the District maintains deposits at those depository banks authorized by the District Board, all of which are members of the Federal Reserve System.

Minnesota Statutes require that all District deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds.

Minnesota Statutes require that securities pledged as collateral be held in safekeeping by the District Board or in a financial institution other than that furnishing the collateral. Authorized collateral includes the following:

- a) United States government treasury bills, treasury notes and treasury bonds;
- b) Issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity;
- c) General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;
- d) Unrated general obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity;

- e) Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investors Service, Inc. or Standard & Poor's Corporation; and
- f) Time deposits that are fully insured by any federal agency.

The District does not have deposits at December 31, 2014.

<u>Custodial Credit Risk – Deposits:</u> Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require that insurance, surety bonds or collateral protect all District deposits. The market value of collateral pledged must equal 110% of deposits not covered by insurance or bonds. The District has no additional policies addressing custodial credit risk.

#### **B. INVESTMENTS**

Minnesota Statutes authorize the District to invest in the following:

- a) Direct obligations or obligations guaranteed by the United States or its agencies, its instrumentalities or organizations created by an act of congress, excluding mortgage-backed securities defined as high risk.
- b) Shares of investment companies registered under the Federal Investment Company Act of 1940 and whose only investments are in securities described in (a) above, general obligation tax-exempt securities, or repurchase or reverse repurchase agreements.
- c) Obligations of the State of Minnesota or any of its municipalities as follows:
  - 1) any security which is a general obligation of any state or local government with taxing powers which is rated "A" or better by a national bond rating service;
  - 2) any security which is a revenue obligation of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service; and
  - 3) a general obligation of the Minnesota Housing Finance Agency which is a moral obligation of the State of Minnesota and is rated "A" or better by a national bond rating agency.
- d) Bankers acceptances of United States banks eligible for purchase by the Federal Reserve system.
- e) Commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality, and maturing in 270 days or less.
- f) Repurchase or reverse repurchase agreements with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000; a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York; certain Minnesota securities broker-dealers; or, a bank qualified as a depositor.
- g) General obligation temporary bonds of the same governmental entity issued under section 429.091, subdivision 7; 469.178, subdivision 5; or 475.61, subdivision 6.

As of December 31, 2014, the District had the following investments and maturities:

Investment Type	Maturity	Fair Value
Pooled Investments	N/A	\$944,543

#### C. INVESTMENT RISK

<u>Credit Risk</u>. Credit risk is the risk that an issuer or other counterparty to an investment will be unable to fulfill its obligation to the holder of the investment. State law limits investments to commercial paper to those rated in the highest quality category by at least two nationally recognized rating agencies; in any security of the State of Minnesota or any of its municipalities which is rated "A" or better by a national bond rating service for general obligation and rated "AA" of better for a revenue obligation; a general obligation of the Minnesota Housing Finance Agency to those rated "A" or better by a national bond rating agency; mutual funds or money market funds whose investments are restricted to securities described in MS 118A.04. The District does not have an investment policy which further limits its investment choices.

Investment Type	Rating	Rating Organization
Pooled with Carver County	N/A	Not rated

**Interest Rate Risk**. Interest rate risk is the risk that changes in the interest rates of debt investments could adversely affect the fair value of an investment. The District does not have an investment policy which limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

<u>Concentration of Credit Risk</u>. Concentration of credit risk is the risk of loss that may be attributed to the magnitude of the District's investment in a single issuer. The District does not have an investment policy which addresses the amount the District may invest in any one issuer.

<u>Custodial Credit Risk</u>. For investments in securities, custodial credit risk is the risk that in the event of a failure of the counterparty, the District will not be able to recover the value of its investment securities that are in the possession of an outside party. As of December 31, 2014, all of the District's investments were pooled with Carver County.

#### Note 3 RECEIVABLES

Significant receivables balances not expected to be collected within one year of December 31, 2014 are as follows:

	General Fund	Capital Project Fund	
Delinquent property taxes Dredging material receivable	\$20,200	\$ - 24,000	
Total	\$20,200	\$24,000	

## Note 4 UNAVAILABLE REVENUE

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of unavailable revenue reported in the governmental funds were as follows:

	Property Taxes	Dredge Site Income	
General Fund Capital Projects Fund	\$26,726	\$ - 52,502	
Total	\$26,726	\$52,502	

#### Note 5 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2014 was as follows:

	Balance 12/31/2013	Increases	Decreases	Balance 12/31/2014
Governmental activities:				
Capital assets, not being depreciated: Land	\$256,167	\$ -	\$ -	\$256,167

#### Note 6 DEFINED BENEFIT PENSION PLANS - STATEWIDE

#### A. PLAN DESCRIPTION

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF) which is a cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota Statute, Chapters 353 and 356.

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by State Statute, and vest after five years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERF. That report may be obtained on the internet at <u>www.mnpera.org</u>, by writing to PERA, 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088 or by calling (651)296-7460 or 1-800-652-9026.

#### **B. FUNDING POLICY**

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERF Basic Plan members and Coordinated Plan members were required to contribute 9.10% and 6.25%, respectively, of their annual covered salary in 2014. The District is required to contribute the following percentages of annual covered payroll in 2014: 11.78% for Basic Plan GERF members and 7.25% for Coordinated Plan GERF members. The District's contribution to the Public Employees Retirement Fund for the years ending December 31, 2014, 2013 and 2012 were \$1,804, \$6,296, and \$8,792, respectively. The District's contributions were equal to the contractually required contributions for the years as set by state statute. Contribution rates will increase on January 1, 2015 in the Coordinated Plan (6.5% for members and 7.5% for employers).

#### Note 7 LONG-TERM DEBT

#### CHANGES IN LONG-TERM LIABILITIES

Long-term liability activity for the year ended December 31, 2014, was as follow:

	Balance			Balance	Due Within
	12/31/2013	Additions	Deletions	12/31/2014	One Year
Governmental activities:					
Compensated absences payable	\$38,965	\$15,802	(\$38,965)	\$15,802	\$15,802

Compensated absences payable are generally liquidated by the General Fund.

#### Note 8 OPERATING LEASES

The District was obligated under a long-term operating lease for office equipment from Ricoh starting October 16, 2012, expiring October 16, 2017. The lease requires minimum monthly payments of \$216. In 2014, \$2,592 was paid under this lease agreement.

#### **LOWER MINNESOTA RIVER WATERSHED DISTRICT** NOTES TO FINANCIAL STATEMENTS December 31, 2014

The following is a schedule of future minimum lease payments under operating leases:

Year Ended December 31,	Office Equipment
2015 2016 2017	\$2,592 2,592 2,159
Total Minimum Future Lease Payments	\$7,343

#### Note 9 CONTINGENCIES

The District's Administrator resigned as of November 30, 2013. The severance agreement called for payment of three months' salary and benefits plus 100% of his accrued sick and vacation hours. The District maintains that a maximum of 280 sick hours can be paid out at termination, as this is the maximum sick leave that could be accrued. The former Administrator maintains that the severance agreement also included the accrual sick leave hours in the "sick leave bank" and has obtained an attorney as a result. The account of the claim is \$15,802 (351.6 hours). Management has determined that it is probable that this action will result in a loss to the District and that the loss amount is reasonably measureable within a range of potential losses. The estimated potential loss ranges from \$0 to \$15,802 at December 31, 2014. The District reported additional compensated absences payable of \$15,802, representing the estimated maximum exposure, at December 31, 2014.

#### Note 10 FUND BALANCE

#### CLASSIFICATIONS

At December 31, 2014, a summary of the governmental fund balance classifications are as follows:

	General Fund	Nine Foot Channel Fund	Total	
Nonspendable:				
Prepaid items	\$6,511	\$ -	\$6,511	
Assigned:				
Seminary Ren Restoration	78,642	-	78,642	
<b>Resource Plan Implementation</b>	96,197	-	96,197	
Long Meadow Outfall	78,732	-	78,732	
Unassigned	756,151	(252,689)	503,462	
Total	\$1,016,233	(\$252,689)	\$763,544	

#### Note 11 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, errors and omissions and natural disasters for which the District carries insurance policies. The District retains risk for the deductible portions of the insurance policies. The amount of these deductibles is considered immaterial to the financial statements.

There were no significant reductions in insurance coverage from the previous year or settlements in excess of insurance coverage for any of the previous three fiscal years.

#### Note 12 RECENTLY ISSUED ACCOUNTING STANDARDS

The Governmental Accounting Standards Boards (GASB) recently approved the following statements which were not implemented for these financial statements:

**Statement No. 68** Accounting and Financial Reporting for Pensions – an amendment of GASB Statement 27. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2014. Statement No. 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time.

**Statement No. 71** *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68.* The provisions of this Statement should be applied simultaneously with the provisions of Statement 68.

**Statement No. 72** *Fair Value Measurement and Application.* The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2015.

The effect these standards may have on future financial statements is not determinable at this time, but it is expected that Statements 68 and 71 will not have a material impact.

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**REQUIRED SUPPLEMENTARY INFORMATION** 

	2014				
				Variance with	
				Final Budget -	2013
	Budgeted A	Amounts	Actual	Positive	Actual
	Original	Final	Amounts	(Negative)	Amounts
Revenue:					
Property taxes - current and delinquent	\$575,000	\$575,000	\$568,166	(\$6,834)	\$506,566
Intergovernmental:					
Grants	-	-	10,472	10,472	540
Investment income	-	-	5,135	5,135	770
Miscellaneous	-	-	784	784	1,818
Total revenue	575,000	575,000	584,557	9,557	509,694
Expenditures:					
Engineering services	4,000	4,000	7,674	(3,674)	1,403
Salaries, payroll taxes and personnel expenses	93,386	93,386	17,481	75,905	138,064
Professional services	19,200	19,200	99,038	(79,838)	22,751
Insurance	8,080	8,080	8,151	(71)	8,223
Mileage and travel expenses	4,000	4,000	2,350	1,650	2,930
Office expense	25,320	25,320	21,287	4,033	24,395
Managers meeting expenses	4,800	4,800	4,110	690	4,077
509 planning/projects	260,000	260,000	60,461	199,539	67,790
Newsletter	1,200	1,200	-	1,200	1,680
Cooperative projects	208,000	208,000	91,564	116,436	18,140
Total expenditures	627,986	627,986	312,116	315,870	289,453
Revenue over (under) expenditures	(\$52,986)	(\$52,986)	272,441	\$325,427	220,241
Fund balance - January 1			743,792		523,551
Fund balance - December 31			\$1,016,233	-	\$743,792

#### Note A BUDGETS

The General Fund budget is legally adopted on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control is at the fund level for the General Fund.

INDIVIDUAL FUND FINANCIAL STATEMENTS

	2014	2013
Assets		
Current assets:		
Cash and investments	\$1,193,771	\$934,649
Taxes receivable:		
Delinquent	26,726	10,279
Due from county	8,800	5,717
Due from other governments	1,000	-
Prepaid items	6,511	6,650
Total assets	\$1,236,808	\$957,295
Liabilities, Deferred Inflows of Resources and Fund Balance		
Liabilities:		
Accounts payable	\$47,213	\$13,172
Due to other governments	21,446	36,727
Unearned revenue	109,388	114,360
Compensated absences:		
Due within one year	15,802	38,965
Total liabilities	193,849	203,224
Deferred inflows of resources:		
Unavailable revenue	26,726	10,279
Total deferred inflows of resources	26,726	10,279
Fund balance:		
Nonspendable	6,511	6,650
Assigned	253,571	-
Unassigned	756,151	737,142
Total fund balance	1,016,233	743,792
Total liabilities, deferred inflows of resources and fund balance	\$1,236,808	\$957,295

## LOWER MINNESOTA RIVER WATERSHED DISTRICT COMPARATIVE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE GENERAL FUND For The Year Ended December 31, 2014 With Comparative Amounts For The Year Ended December 31, 2013

	2014	2013
Revenue:		
Property taxes - current and delinquent	568,166	\$506,566
Intergovernmental:		
Grants	10,472	540
Investment income	5,135	770
Miscellaneous	784	1,818
Total revenue	584,557	509,694
Expenditures:		
Engineering services	7,674	1,403
Cooperative projects	91,564	18,140
Salaries, payroll taxes and personnel expenses	17,481	138,064
Professional services	99,038	22,751
Insurance	8,151	8,223
Mileage and travel expenses	2,350	2,930
Office expense	21,287	24,395
Managers meeting expenses	4,110	4,077
509 planning/projects	60,461	67,790
Newsletter	-	1,680
Total expenditures	312,116	289,453
Revenue over expenditures	272,441	220,241
Fund balance - January 1	743,792	523,551
Fund balance - December 31	\$1,016,233	\$743,792

Assets	2014	2013
Current assets: Account receivable	\$54,249	\$ -
		Ψ
Total assets	\$54,249	\$0
Liabilities, Deferred Inflows of Resources and Fund Balance		
Liabilities:		
Cash overdraft	\$249,228	\$227,131
Accounts payable	5,208	
Total liabilities	254,436	227,131
Deferred inflows of resources:		
Unavailable revenue	52,502	-
Total deferred inflows of resources	52,502	0
Fund balance:		
Unassigned	(252,689)	(227,131)
Total fund balance	(252,689)	(227,131)
Total liabilities, deferred inflows of resources and fund balance	\$54,249	\$0

## LOWER MINNESOTA RIVER WATERSHED DISTRICT COMPARATIVE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE CAPITAL PROJECT FUND - NINE FOOT CHANNEL FUND For The Year Ended December 31, 2014 With Comparative Amounts For The Year Ended December 31, 2013

	2014	2013
Revenues:		
Property taxes current	\$45,944	\$12,356
Dredge site income	1,747	-
Total revenues	47,691	12,356
Expenditures:		
Salaries, payroll taxes and personnel expenses	419	22,775
Engineering services	1,248	351
Professional services	56,871	20,776
Insurance	2,038	2,056
Mileage and travel expenses	587	716
Office expense	5,178	5,304
Managers meeting expenses	1,258	1,019
Newsletter	-	420
Lobbying for funding	5,650	15,730
Total expenditures	73,249	69,147
Revenue over (under) expenditures	(25,558)	(56,791)
Fund balance (deficit) - January 1	(227,131)	(170,340)
Fund balance (deficit) - December 31	(\$252,689)	(\$227,131)

SUPPLEMENTARY FINANCIAL INFORMATION

#### LOWER MINNESOTA RIVER WATERSHED DISTRICT

SCHEDULE OF 509 PLANNING/PROJECT EXPENDITURES December 31, 2014 With Comparative Amounts For December 31, 2013

	2014	2013
Expenditures:		
Resource plan implementation	\$14,028	\$17,567
Watershed management plan	17,270	-
Public education	-	350
Cost share program	2,180	19,750
Monitoring	26,983	30,123
Total expenditures	\$60,461	\$67,790

# **OTHER INFORMATION - UNAUDITED**

## LOWER MINNESOTA RIVER WATERSHED DISTRICT

SCHEDULE OF CUMULATIVE EXPENDITURES December 31, 2014

	Cumulative Total Through 2013	2014 Activity	Cumulative Total Through 2014
Expenditures:			
General and administrative expenses	\$7,024,805	\$233,340	\$7,258,145
Special projects:			
Assumption Creek	8,642	-	8,642
Nichols Fen / Harnack / Kennealy Creeks	3,330	-	3,330
City of Burnsville	305	-	305
Chaska	1,231	-	1,231
Seminary Fen	39,547	90	39,637
Met Council	771	-	771
Chaska Creek	56,093	-	56,093
Chaska Lanes	5,219	-	5,219
Willow Creek	37,716	-	37,716
Groundwater monitoring	115,127	26,983	142,110
LMR model	51,105		51,105
Savage Fen	21,449	_	21,449
Fort Snelling State Park roadway relocation	60,023	_	60,023
Office of water resource and research	36,200	-	36,200
Mohr Park - Bloomington well project	11,956	_	11,956
Aerial photos	6,100	_	6,100
East Chaska Creek diversion	21,225	_	21,225
Special study	4,968	_	4,968
Legislative committee hearing	7,056	_	7,056
Flood plain - regulations and litigation	15,064	_	15,064
Cooperative projects with municipalities	1,339,258	_	1,339,258
Contingency reserve	10,884		10,884
State flood plain analysis	5,150		5,150
Savage - Credit River	24,465	-	24,465
Department of Natural Resources - Rice Lake	140	-	140
Off Channel fleeting	9,849	-	9,849
Deans Lake	4,984	-	4,984
Environmental assessment for McGowan Barge	1,357	-	1,357
Scott County - Historical Park	5,000	-	5,000
Scott County - Murphy's Landing	60,430	-	60,430
		-	
Prior Lake - Spring Lake	21,167 44,874	-	21,167
Casperson landing cooperative project River bank stabilization		-	44,874
	780	67,681	68,461
General benefit projects	773 46,802	-	773
Metro Council gauging station	· · · · · ·	-	46,802
55/62 intersection	6,538	-	6,538
Eagle Creek	91,222	8,901	100,123
Data collection	33,700	-	33,700
Resource plan implementation	51,844	14,028	65,872
Eden Prairie SWMP	1,554	-	1,554
Nichols Fen	4,949	-	4,949
Courthouse - firearms - clayhole	32,649	-	32,649
Cooperative project contingency reserve	33,210	-	33,210
Trout stream	904	-	904

## LOWER MINNESOTA RIVER WATERSHED DISTRICT

SCHEDULE OF CUMULATIVE EXPENDITURES December 31, 2014

	Cumulative Total Through 2013	2014 Activity	Cumulative Total Through 2014
Expenditures (con't):			
BWSR Challenge Grant engineer	\$6,106	\$ -	\$6,106
Rainwater garden	35,000	-	35,000
Gully erosion inventory	7,000	-	7,000
Dakota County Fen	2,778	-	2,778
Miscellaneous	11,233	-	11,233
509 Plan general	27,641	-	27,641
Local management plans	5,040	-	5,040
Management plan	229,574	17,270	246,844
Chaska Lakes	12,171	-	12,171
Watershed assistance	7,881	-	7,881
Natural resources map	276	-	276
Public education	9,365	-	9,365
Strategic Resource evaluation	79,771	-	79,771
Cost share program	19,750	2,180	21,930
USGS	17,600	14,892	32,492
Nine Foot Channel	42,234	-	42,234
Total expenditures	\$9,873,835	\$385,365	\$10,259,200

# **OTHER REPORTS**



## REPORT ON INTERNAL CONTROL

To the Board of Managers and Management Lower Minnesota River Watershed District Chaska, Minnesota

In planning and performing our audit of the financial statements of the governmental activities and each major fund of Lower Minnesota River Watershed District as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered Lower Minnesota River Watershed District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lower Minnesota River Watershed District's internal control. Accordingly, we do not express an opinion on the effectiveness of Lower Minnesota River Watershed District's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, Lower Minnesota River Watershed District's Board of Managers and others within the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Redpath and loonpary, Hd.

REDPATH AND COMPANY, LTD. St. Paul, Minnesota

May 20, 2015



# MINNESOTA LEGAL COMPLIANCE REPORT

To the Honorable Managers of the Lower Minnesota River Watershed District Chaska, Minnesota

We have audited in accordance with auditing standards generally accepted in the United States of America, the financial statements of Lower Minnesota River Watershed District, as of and for the year ended December 31, 2014 and the related notes to the financial statements, and have issued our report thereon dated May 20, 2015.

The *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, promulgated by the State Auditor pursuant to Minnesota Statutes Section 6.65, contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, and miscellaneous provisions. Our audit considered all of the above listed categories except we did not test for compliance with the provisions for public indebtedness as Lower Minnesota River Watershed District had no debt.

In connection with our audit, nothing came to our attention that caused us to believe that Lower Minnesota River Watershed District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Lower Minnesota River Watershed District noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of Lower Minnesota River Watershed District and the State Auditor, and is not intended to be, and should not be, used by anyone other than these specified parties.

Redpath and loonpary, Hd.

REDPATH AND COMPANY, LTD. St. Paul, Minnesota

May 20, 2015